

Students' Code of Conduct on Société de transport de Laval buses



1.0 STUDENTS' RESPONSIBILITIES

1.1 Identification

- a) Students must have their OPUS card at all times when using transportation services.
- b) It is the student's obligation to identify himself, at the driver's request.

1.2 Behaviour while waiting for the bus:

- a) Wait for the bus at the designated stop while respecting private property.
- b) Use the sidewalk if available, otherwise stay at a safe distance from the road.
- c) Wait until the bus has come to a complete stop before boarding it.
- d) Behave in a safe manner at all times.

1.3 Behaviour on the bus:

- a) Listen to the driver's instructions.
- b) Act responsibly and respectfully toward self and others.
- c) Remain seated throughout the trip, when seats are available. If not, use the grab bars or straps for balance.
- d) Maintain bus cleanliness at all times.
- e) Talk quietly, and do not eat, drink or smoke on the bus.
- f) Use appropriate and respectful language at all times.
- g) Never put head, arms or objects out of the window.
- h) Know and remember where emergency exits are located and use for emergency purposes only.

If students miss their bus:

- a) **On the way to school:** use an alternate means of transportation or return home, according to parents' instructions.
- b) **Returning home:** Inform the school's administration. An alternate means of transportation may be used.

2.0 PARENTS' RESPONSIBILITIES

- a) Review all safety aspects and the "student's responsibilities" section with their child, including proper behavior while aboard the bus.
- b) Parents are responsible for their child's behaviour at bus stops.
- c) Parents are responsible for any damage caused to a bus by their child.
- d) Make the necessary arrangements to have their child transported to school following suspension of the privilege of school bus transportation due to disciplinary action.

If a problem over the students' safety arises, parents must inform the "Société de transport de la Ville de Laval", specifying the bus number, the date, the time, the location and the problem noted. The school's administration should also be informed.

3.0 DISCIPLINARY MEASURES

3.1 General principle

Safety and well-being of all passengers are the main objectives of school transportation. Therefore, appropriate behaviour for everyone's benefit must be maintained.

3.2 Disciplinary action

Students who fail to comply with the "Guide on Use of Transportation" are liable to have their bus transportation privilege temporarily or permanently suspended.

- a) A student with inappropriate or unacceptable behaviour will receive a warning from the bus driver or the supervisor.
- b) A student with serious reprehensible behaviour may be suspended from transportation privileges immediately and permanently.

3.3 Steps in applying disciplinary action

- a) The role of the school's administration: The school's administration is responsible for the disciplinary action to be taken with students violating bus safety rules and the discipline policy in collaboration with STL transportation supervisors.
- b) Parents' role: To review the safety rules with their child and discuss their behaviour and how it can be improved. In the event of a suspension, parents are responsible for transporting their child to school.

Students using integrated transportation are subject to the enclosed rules and regulations of the "Société de transport de la Ville de Laval".

STUDENT'S NAME: _____

STUDENT'S SIGNATURE: _____

PARENT'S NAME: _____

PARENT'S SIGNATURE: _____

DATE: _____